

CALPINE COMMUNITY FIRE ASSOCIATION
FORMERLY CALPINE VOLUNTEER FIRE DEPARTMENT
P.O. BOX 141, CALPINE CA 96124

CONSTITUTION AND BY-LAWS
CALPINE COMMUNITY FIRE ASSOCIATION
ADOPTED DECEMBER 7, 2021

PREAMBLE

This original Calpine Volunteer Fire Department was formed before the creation of the Sierra County Fire Protection District #1. The Calpine Volunteer Fire Department was an integral part of the Sierra County Fire Protection District #1 for decades until District Leadership uncoupled (circa 2011) the Calpine Volunteer Fire Department from its membership and role in the organizational chart of the Sierra County Fire Protection District No. 1. This formal organization of the Calpine Community Fire Association has been updated **to avoid any confusion about roles, to help recruit enough new volunteers to man equipment, and to build what is needed to make sure the community is properly protected. (Bold = 2021 commission recommendations)**

**MISSION STATEMENT OF THE CALPINE COMMUNITY FIRE ASSOCIATION,
FORMERLY CALLED THE CALPINE VOLUNTEER FIRE DEPARTMENT**

Promote, foster and protect the best interests of the fire safety of the Calpine Community;
Encourage essential communication for all stakeholders in the local fire safety community;
Support, honor and recognize all volunteer firefighters (past and present) for protecting the property and lives of the Calpine community;
Provide a safe and comfortable forum for all to participate in the successful fire protection of the Calpine Community;
Provide full, public disclosure of all organization finances. (ADOPTED NOVEMBER 2021)

ARTICLE I

NAME

The name of the organization shall be **Calpine Community Fire Association.**

ROBERT'S RULES OF ORDER

All meetings will be conducted in accordance with Robert's Rules of Order.

CALPINE COMMUNITY FIRE ASSOCIATION BYLAWS ADOPTED 12/7/2021

ARTICLE II

MEMBERSHIP

Membership shall be open to members of the Calpine community and over the age of eighteen years old.

The name of any applicant for membership with his or her correct age may be proposed by a member of this Association or by the persons themselves. The applicant may be accepted at the meeting when the application is presented. This application may be either in writing or verbal. Then, after paying the sum of \$3.00, "Annual Dues", the person shall become a member of this a Association.

DUES

Dues shall be due and payable, as of the first (1st) Friday in June of each year; annual dues are \$3.00.

Any member who is over sixty days, (60) delinquent, shall have no vote or voice at the meeting.

ARTICLE III

OFFICERS

The elected officers of this Association shall consist of a President, Vice-President, Secretary and Treasurer. They shall be nominated and elected at the regular meeting of the first (1st) Tuesday of May and take office at the next regular meeting. The term of office shall be one (1) year.

ARTICLE IV

MEETINGS

This Association shall hold regular meetings on the first (1st) Tuesday of each month at 6:30 p.m.

All meetings will be held in Calpine, unless otherwise designated by the President

A special meeting may be called by the President at any-time, or at the request of five (5) members in good standing. At such meetings, no business shall be transacted, except that named in the call for such meeting.

Reasonable notice of special meetings shall be given by mail (posted mail or electronic mail) to each member by the Secretary.

ARTICLE V

QUORUM

Five (5) active members being present at the time and place of a meeting shall constitute a quorum, and in all cases not otherwise specified a majority of those present shall govern.

ARTICLE VI

AMENDMENTS

The By-Laws adopted with this constitution shall be equally binding and no alteration or amendment shall be made to either, unless the said amendment be proposed in writing at a regular meeting, at which time, the said amendment shall lay on the table for one (1) month, then be passed upon by two thirds (2/3) vote of members present concurring.

ARTICLE VII

DUTIES OF OFFICERS

PRESIDENT

It shall be the duty of the President to prepare the agenda and preside at all meetings; to see that each member performs his/her duty faithfully, to appoint committees and to impartially enforce the Constitution and By-Laws and such rules and regulations as the Association may adopt.

VICE PRESIDENT

The Vice President shall assist the President and other officers and preside at meetings in the absence of the President.

SECRETARY

The Secretary shall keep a correct record of the proceedings of the Association; call the roll when directed to do so, by the President. All expenditures shall be approved in a public vote of the Association and recorded in the minutes. The Secretary shall preside at meetings in the absence of the President and Vice President.

TREASURER

The Treasurer shall receive all monies due the Association, keep a correct account thereof, and pay some out, upon order of the Association. All expenditures shall be approved in a public vote of the Association and recorded in the minutes. At the end of his/her term, he/she shall render to the Association, an abstract of all accounts together with receipts and

CALPINE COMMUNITY FIRE ASSOCIATION BYLAWS ADOPTED 12/7/2021

expenditures during his or her term of office and turn over all monies, books, and papers belonging to the Association to his/her successor in office. He/she shall also perform such other duties as may pertain to his or her office. A detailed record of all finances shall be available to the public. The Treasurer shall preside at meetings in the absence of the President, Vice President and Secretary.

CHECK SIGNATURES

All checks drawn on the Association account must be signed by two (2) of the following Officer's after approval by the Association in a public meeting: President, Vice-President, Secretary, Treasurer.

PROPERTY DONATED TO THE SIERRA COUNTY FIRE PROTECTION DISTRICT NO. 1

The Commissioners of Sierra County Fire Protection District #1 are the custodians of the property of the district, and have full charge of same. All property not donated to the Fire Commission remains the property of the Calpine Community Fire Association.

Adopted at the Calpine Community Fire Association 12/7/21 meeting held in the CIA building, Calpine, CA. Bylaws adopted with a vote 10 aye, zero no for a 100% adoption vote.